The UH WGSS Program conducts research on issues and challenges now facing individuals, organizations, and society concerning gender and sexuality. Our experts collect and analyze data to aid civic and business policy makers and community members in Houston, in Texas and nationally, in developing creative, balanced solutions, in order to build a fair, innovative and prosperous future in the region.

We seek applications for a one-year position as Data Analyst/Research Fellow, with option for renewal based on funding. The successful applicant will be engaged in data analysis and report generation across a range of topics. One of the tasks will be to inaugurate a new annual report on the Status of WGS in Houston. The successful applicant will work collaboratively with the faculty steering committee and community advisory board, and with representatives of sister organizations from across Houston.

Data analysis will cover but is not limited to the following areas: workforce participation, educational attainment, health disparities, sex- and gender-related crimes, demographics, reproductive health, leadership roles, sports participation, technology access, economic status, cross-cultural issues, media representation.

Responsibilities include:
• Identifying, acquiring, and analyzing relevant databases.
• Preparing reports and report graphics.
• Fact checking and editing.
• Attending relevant civic briefings, policy seminars, and meetings.
• Presenting reports.
• Working with faculty researchers.

Qualifications:
• Applicants with a PhD in a social science discipline (sociology, psychology, political science, economics, public policy) or public health are strongly encouraged to apply, but applicants with an MA with demonstrably advanced skills will also be considered.
• Interest in and familiarity with women’s, gender and sexuality issues.
• Strong quantitative skills and experience working with large datasets.
• Strong library research skills.
• Microsoft Word, Excel, graphics software expertise.
• STATA, SPSS, and/or SAS software expertise.
Salary: Commensurate with experience.

Applicants must submit:

- Cover letter
- CV, including a list of relevant classes taken
- 5-7 page writing sample
- Two confidential letters of recommendation

The University of Houston is committed to diversity and encourages people of all genders, races, sexual orientations and cultural and economic backgrounds to apply.